

**St. Joseph's School, NTPC, Kahalgaon**

Date: 1/8/2017

Cir.No: 03/2017-18

Dear Parents /Guardians,

Please note the following points:-

1. Parents are reminded to leave the students near the entrance gate. No parent is allowed to enter the class rooms during the School hours from 7:50 a.m. – 2:10 p.m. Kindly follow strictly the visiting hours of the School for the better functioning.
2. Parents / guardians of LKG students shall reach the children and take back the children from the gate from 7<sup>th</sup> August 2017 onwards.
3. Parents are requested to have continuous parent teacher meeting on assigned days given in the diary and also below given date sheet of **Parent Teacher meeting schedule.**

CLASS	DATE	VENUE	TIME
IABC	16/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
IIABC	17/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
IIIABC	18/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
IV ABC	22/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
V ABC	23/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
VI ABC	24/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
VII ABC	25/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
VIII ABC	28/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
IX ABC	26/8/2017	Plus Two hall	<b>12:30P.M - 1:20 P.M</b>
X ABC	21/8/2017	Plus Two hall	1:20 P.M. - 2:00 P.M.
XI ABC	22/8/2017	XI-A	1:20 P.M. - 2:00 P.M.
XII ABC	18/8/2017	XII-B	1:20 P.M. - 2:00 P.M.

4. Parents are requested to pay attention to your ward's School Uniform. No boys are allowed to wear pleat less pants. Those who have stitched without pleats may change the same within one week of time. Girls are not permitted to come in jewellery specially chains, bangles etc... . Those who have long hair will make plates and others make pony tail with black gadder or clips. Parents make sure that your ward comes to school in proper clean uniforms.
5. Parents are requested to take care of your wards absence in the school. Please maintain the regularity record in the school diary. Whenever a parent / guardian come to take your ward from the School, please make sure that you come with parent's ID copy ( red in colour) . Without ID no student will be permitted to go home.
6. **National Level Competitions 2017-18**

IEO	-	6/10/2017
IGKO	-	10/10/2017
NSO	-	23/11/2017
IMO	-	5/12/2017
NCO	-	30/1/2018

P.T.O

Students from class II – class XII can take part in these competitions. The students can deposit the fees Rs.120/- each for each subject to in charge teachers before 18<sup>th</sup> August 2017.

**The co-ordinators to collect the amount.**

IEO	-	Mrs.Rupam
IGKO	-	Mr. Balakrishan
NSO	-	Mr. Jijo Sebastian
IMO	-	Mrs. Kunjumol
NCO	-	Mr. Rojo Joseph

**7. Schools India Competitions**

Drawing Competitions – 7/10/2017

Essay Competitions – 9/10/2017

**8. Independence Day Celebration in the school at 7:15 a.m.**

All the students are requested to attend the Independence Day function on Tuesday 15<sup>th</sup> August 2017 at 7:15 a.m. We the loyal citizens of our country express love and patriotism towards the Nation by joining the celebration.

**Arrival of students of cl: I – XII to the School on 15/8/2017**

\_ All students shall reach the school at 6:45 a.m. Bus service will be available on Tuesday 15<sup>th</sup> Aug.2017 from PTS at 6:40 a.m.

- For **LKG & UKG – Holiday.**

\_ All students shall wear School uniform for the day.

\_ School parade students wear PT Uniform, School Tie and White canvas shoes with white socks.

\_ TTS parade students (Boys & Girls) wear School Uniform, School Tie and White canvas shoes with white socks.

**9. Holidays**

07/8/2018	-	RakshaBandhan
14/8/2017	-	Sri Krishna Jayanti
19/8/2017	-	Teacher’s Work shop
2/9/2017	-	Id-UI-Zuha
9/9/2017	-	Study leave
28/9/2017 – 30/9/2017	-	Puja Holidays

10. 1<sup>st</sup> Semester Exam begins from 11/9/2017. Parents are requested to make sure that your ward is present for all the examinations. There will not be any retest for the absentees.

**11. School Fees**

Parents are requested to clear the School fees till September before the commencement of 1<sup>st</sup> Semester Examination. Due to technical failure, online transaction are stopped till the further information. Parents those who paid through online transaction are requested to confirm about your payment “success / failure” with Mr. Pramod Kumar(Computer PGT)

**12. Remedial class**

There will be remedial class for those who scored below 50 marks out of 100 marks for the Unit Test-1 from class I – class V on Saturdays. The teachers will be identifying the students and give message to the parents. The class starts from 12/8/2017, Time: 5<sup>th</sup> and 6<sup>th</sup> periods on Saturdays. Parents please co-operate with the School management and Teachers for bringing a better results for the student’s future. On Saturdays, Class I – V will have only 4 periods class. Time : 7:50 a.m. – 11:55 a.m. Those who will be attending the remedial class will stay back in the school and others will go home. Parents are requested to arrange conveyance for the students who attend the remedial class.

Principal