

St. Joseph's School, NTPC, Kahalgaon

Cir. No: 03/2019-20

Date : 23/11/2019

Dear Parents / Guardians,

1. **Annual Day on 27/11/2019 at 5:00 p.m.**

**On 26/11/2019 the School Timing will be:-**

LKG & UKG - 8:40 a.m. – 11:30 a.m.

Class I – III - 7:50 a.m. – 12:00 noon

Class IV – VII - 7:50 a.m. – 12 : 15 p.m.

Class VIII – XI - 7:50 a.m. – 12 : 30 p.m.

- All the participants shall come to school at 3:00 p.m for the final stage rehearsal.

The bus service will be available for the participants to come from PTS at 2:45p.m.

2. The management, staff & students cordially invite all the parents to witness the Annual Day function on Wednesday 27<sup>th</sup> November 2019 at 5:00 p.m.

3. **Annual Day Function 27/11/2019 at 5 : 00 p.m.**

- All the students are strictly asked to wear school uniform for the Annual Day function on 27<sup>th</sup> November 2019.

- All students shall sit in the allotted place only.

- Discipline and silence has to be strictly maintained during the programme.

- All students shall reach the school at 5:00 p.m

- Parents shall occupy the seat in the allotted place during the function.

4. **Bus service on 27<sup>th</sup> November 2019.**

- Bus service will be available for the students who are in the band at 2:15 p.m from PTS. All the students in the band shall reach the school at 2:30 p.m.

- Students who come to witness the programme shall reach the school at 5:00 p.m in School Uniform. Bus service will be available at 4:45 p. m from PTS.

- All the students and parents shall co-operate with the teachers and the management to celebrate the Annual Day Function in grand manner.

- Children participating in Annual Day programme will be assigned class rooms for getting ready. No student is allowed to bring outsiders and strangers inside the school building. It is strictly forbidden to take the photos during make up .

5. **No parent is allowed to take the photograph at the stage during the programme.**

6. **Unit Test – II**

II<sup>nd</sup> Unit Test starts from 5/12/2019 - 13/12/2019. There will be class during the examinations. Parents please make sure that, your ward appears in all the examinations.

P.T.O

7. **All the parents are requested to send your ward to School on time.** The School Uniform & PT Uniform must be neat and clean. During the winter no student is allowed to wear colourful caps, scarf, leggings etc... . The pullover cap, leggings should be Navy Blue in colour.
8. All the parents and guardians are requested to clear the due School fees up to November 2019 before Unit Test –II .
9. Send – Up Examination for class XII begins from 29/11/2019 . Parents please make sure your ward appears in the examinations.
10. On Thursday 28/11/2019 will be a holiday for the students. Cyber Olympiad Examination on 28/11/2019. Time at 10:00 a. m. – 11:00 a.m.
11. **Winter break**  
Winter break starts from 22<sup>nd</sup> December 2019 – 1<sup>st</sup> January 2020. The School reopens on 2<sup>nd</sup> January 2020.

Principal