

Cir.No: 3/2014-15

Dear Parents / Guardians,

Please note the following points:-

1. Parents are reminded to leave the students near the Entrance Gate. No parent is allowed to enter the class during the School hours from 7:50 a.m. – 2:00 p.m. Kindly follow strictly the visiting hours of the school.

To meet the staff of the school no parent is allowed during the class hours.

Time to meet the teachers : According to the given dates of diary or at the given time by the teachers when parents are specially called.

Time to meet Principal : 8:30 a.m - 9:30 a.m. only

2. Parents are requested to have continuous parent teacher meeting on assigned days given in the diary and also circular no. 2/2014-15 dated on 2/7/2014.
3. Parents are requested to take care of your wards absence in the school. Students are allowed on genuine case only to get absent from the school.

4. **National level competitions 2014**

14 th NCO	-	14/10/2014
17 th NSO	-	12/11/2014
8 th IMO	-	4/12/2014
5 th IEO	-	20/01/2015

Students from Class II-XII can take part in these competitions. The students can deposit the fees Rs.120/- each for each subject to in charge teachers before **9th August 2014**.

The coordinators to collect the amount

Mr. Rojo Joseph	-	NCO
Mr. Shafi Ahmad	-	NSO
Mr. R. K. Choudhary	-	IMO
Mrs. Meena Kumari	-	IEO

5. **Schools India Competitions**

Essay Competition	-	01/09/14
Drawing Competition	-	02/09/14

6. **Independence Day Celebration in the school at 7:15 a.m.**

All the students are requested to attend the Independence Day function on Friday 15th August 2014 at 7:15 a.m. We the loyal citizens of our country express love and patriotism towards the nation by joining the celebration.

7. **Arrival of students of Cl.I –XII to the School on 15th August 2014**

_ All students shall reach the school at 6:45 a.m. Bus service will be available on Friday 15th Aug.14 from PTS at 6:40 a.m. For **LKG & UKG – Holiday**

_ All students shall wear School uniform for the day.

_ School parade students wear PT Uniform, School Tie and White canvas shoes with white socks.

_ TTS parade students (Boys & Girls) wear School Uniform, School Tie and White canvas shoes with white socks

After the school function all students will proceed to the TTS ground along with respective class teachers at 8:15 a.m. All students shall remain in silence and observe discipline during the entire programme.

P.T.O

8. **Parent Teacher meeting** of 13th Sep.2014 (diary date) postponed to 16th Sep.2014 after the class.

9. **Holidays in August & Sep. 2014**

18th August 2014 - Janmashtami
17th September 2014 - Vishwakarma Puja

10. **1st Semester Exam from 18/9/2014**

Parents are requested to make sure that, your ward is present for all the examination of 1st semester exam. There will not be any retest for the absentees

11. **School Fees**

Parents those who have not cleared the fee up to September 2014 are requested to clear the same before the Semester Exams.

Principal